



## **Policy: Suspensions and Permanent Exclusion Policy**

**Last Reviewed date: 19th September 2025**

**Next Review date, frequency: September 2026**

**Approving committee: Full Governing Body**

### **Context**

This policy should be read in conjunction with the Behaviour Policy which is based on therapeutic principles.

There will have been significant work before a pupil is considered for a suspension or exclusion. Partnership work between the school, family and in specific cases external agencies are likely to have taken place or is being worked upon.

The school very much views the use of suspension and exclusions as a next step and review period for all those supporting the child. Our adapted provision based upon ordinarily available provision within a mainstream school should allow a broad range of pupils to be successful at Great Abington Primary.

### **Suspensions and Permanent Exclusion**

#### **Internal suspension**

This is a sanction adopted by Great Abington as follows:

- For anti-social behaviour where we consider that a suspension may not have a positive effect on future behaviour but where other consequences do not adequately reflect the seriousness of the behaviour.

- Internal suspension is a time outside the classroom when a pupil receives restorative intervention and has the opportunity to reflect on the serious nature of their anti-social behaviour
- The pupil will be suspended for a specified period, with minimal interaction with peers
- If the suspension is for a day, breaks and lunch will be taken separately

The procedure for internal suspension is as follows:

- A Classteacher (in consultation with the Headteacher) will sanction the suspension
- A meeting will be held with the parent(s), carer(s) of the pupil.
- A communication will be sent confirming the reason, date and length of the internal suspension
- The suspension will take place in a specified area dependent on the activities taking place that day
- The pupil will be supervised by a member or members of staff. There will be a list of suggested activities that will include restorative work and where possible curriculum content that reflects the work being undertaken by the rest of the class

Following each internal suspension, the behaviour team should review the effectiveness of the sanction. It should be used as a 'one-off' measure and if it is needed more regularly, a behaviour review meeting should be convened with parents, teachers and any other agency involved.

Parent(s)m carer(s) should be informed of the outcomes from the suspension, especially the targets and what is going to support the pupil to meet the targets.

### Suspensions and Permanent Exclusions

Serious behaviour incidents may result in a suspension or permanent exclusion. The types of behaviours that cause concern around suspension are outlined in the behaviour policy and also outlined below:

<b>Great Abington Red Stage</b> B = Behaviour   C = Consequences			
<b>B</b>	<ul style="list-style-type: none"> <li>• Leaving the classroom without permission</li> <li>• Persistent classroom disruption</li> <li>• Deliberate damage to property</li> <li>• Harmful or offensive name calling, including racial or homophobic remarks</li> <li>• Repeated swearing</li> <li>• Fighting or intentional physical harm to other pupils or adults</li> <li>• Serious, repeated challenge to adults</li> <li>• Verbal abuse to staff and / or pupils</li> <li>• Stealing or taking other people's property without their permission</li> <li>• Bullying</li> <li>• Continuing not to follow online safety agreement after orange consequences</li> </ul>		
<b>C</b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>These consequences will occur for every red behaviour:</b></p> <ul style="list-style-type: none"> <li>• Class Teacher and Mr Underwood will talk to me</li> <li>• I will apologise</li> <li>• I will acknowledge my behaviour</li> <li>• A behaviour log will be completed</li> <li>• My parents / carers will be told at a meeting</li> <li>• A plan of how to support me will be drawn up with my help</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <p>There will also be <b>logical consequences</b> linked to the behaviour. Examples:</p> <ul style="list-style-type: none"> <li>• I miss all of my break times for a number of sessions</li> <li>• I work outside of the classroom for a short time</li> <li>• I am separated from my peer group for a fixed amount of time</li> <li>• I lose a privilege for a fixed amount of time</li> <li>• I fix/replace the damage caused</li> </ul> </td> </tr> </table>	<p><b>These consequences will occur for every red behaviour:</b></p> <ul style="list-style-type: none"> <li>• Class Teacher and Mr Underwood will talk to me</li> <li>• I will apologise</li> <li>• I will acknowledge my behaviour</li> <li>• A behaviour log will be completed</li> <li>• My parents / carers will be told at a meeting</li> <li>• A plan of how to support me will be drawn up with my help</li> </ul>	<p>There will also be <b>logical consequences</b> linked to the behaviour. Examples:</p> <ul style="list-style-type: none"> <li>• I miss all of my break times for a number of sessions</li> <li>• I work outside of the classroom for a short time</li> <li>• I am separated from my peer group for a fixed amount of time</li> <li>• I lose a privilege for a fixed amount of time</li> <li>• I fix/replace the damage caused</li> </ul>
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- A lunchtime suspension can be applied when a pupil's behaviour is unacceptable in the playground or the lunch hall. Parents/carers must take responsibility for their pupil for the lunch break and return him/her for the start of afternoon school. It is expected that these suspensions will be used for short periods. If a pupil is asked by the school to go home at lunchtimes, this must be treated as a half day fixed period suspension for each lunchtime, even when the pupil returns to school in the afternoon.
- Only the Headteacher has the power to suspend or exclude a pupil from school. The Headteacher may suspend a pupil for one or more fixed periods, including for lunchtimes, for up to 45 days in any one school year. The Headteacher may also exclude a pupil permanently.
- If the Headteacher excludes a pupil, they will inform the parents immediately, giving reasons for the exclusion. At the same time, the Headteacher will make it clear to the parents that they can, if they wish, appeal against the decision to the governing body. The School will inform the parents how to make any such appeal. The Headteacher will inform the Local Authority (LA) and the governing body about any suspensions or exclusions (fixed and permanent).
- The Governing body itself cannot either suspend a pupil or extend the period set by the Headteacher. The Governing body has a discipline committee (appeals committee), which is made up of between three and five members. This committee considers any exclusion appeals on behalf of the governors. When an appeals panel meets to consider an exclusion they will consider the circumstances in which the pupil was excluded, any representation by parents and the LA, and whether the pupil should be reinstated.
- If the governors' appeals panel decides that a pupil should be reinstated, the Headteacher must comply with this ruling.
- Following a suspension or an exclusion that is overturned by the appeals panel, a reintegration meeting is held with the parents/carers and the pupil on return to the school.
- All suspensions and exclusions must follow the statutory guidance from May 2023.

The decision to exclude a pupil permanently will only be taken:

- in response to a serious breach or persistent breaches of the school's behaviour policy; and
- where allowing the pupil to remain in school would seriously harm the education or welfare of the pupil or others such as staff or pupils in the school.

## Further Reading

Department for Education - School Suspensions and Permanent Exclusions - Guidance Page that includes details for us as maintained Primary school and your role as a parent / carer

School [Guidance](#)

Parent / Carer [Guidance](#)